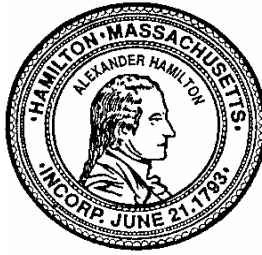


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WARRANT FOR ANNUAL TOWN MEETING

May 1, 2006

and

ANNUAL TOWN ELECTION

May 11, 2006

ESSEX, SS

TO THE CONSTABLE OF THE TOWN OF HAMILTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hamilton qualified to vote in election and town affairs, to meet at the Hamilton-Wenham Regional High School in said town, on Monday, the first day of May, in the year Two Thousand Six (May 1, 2006) at seven thirty o'clock in the evening (7:30 p.m.), then and there to act on the following articles, and to elect Town Officers and vote on ballot questions at the Annual Town Election on Thursday, May 11, 2006 at the Winthrop School in said town between the hours of 7:00 a.m. and 8:00 p.m.

SECTION 1: ELECTIONS, REPORTS, PROCEDURES

ARTICLE 1-1 <i>Election of Officers and Ballot Questions</i>	To elect the following Town Officers and to vote for the ballot questions shown as Appendix A of this Warrant at the Annual Town Election on Thursday, May 11, 2006 from 7:00 a.m. to 8:00 p.m. at the Winthrop School. <ul style="list-style-type: none">• Town Moderator for one year• One Selectman for three years• One Assessor for three years• One member of the Planning Board for five years.• One member of the Hamilton Housing Authority for five years.• Two members of Hamilton Wenham Public Library Trustees for three years (at large).• Three members of the Hamilton-Wenham School Committee for three years.
ARTICLE 1-2 <i>Reports</i>	To hear reports of Town Officers and Committees and to take action thereon or relative thereto. Reports appear in the Calendar Year 2005 Town Report. The Selectmen, Finance and Advisory Committee, the Planning Board, and Economic Development Committee will speak to their reports.

SECTION 2: FINANCIAL ACTIONS

<p>ARTICLE 2-1</p> <p><i>Compensation/ Classification Table</i></p>	<p>To see if the Town will amend the Personnel By-law, as recommended by the Personnel Board, by adopting changes to the classification and compensation plans, or take any other action thereon, or relative thereto. [Note: Proposed amendments appear as Appendix B to the 2006 Warrant Book.]</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board will make a recommendation at the meeting.</p>
<p>ARTICLE 2-2</p> <p><i>General Town Appropriations</i></p>	<p>To see if the Town will raise and appropriate money for schools, highways, and all other Town expenses and to determine the manner of expending same, or take any action thereon, or relative thereto. [Note: The proposed budgets appear as Appendix C to the 2006 Warrant Book.]</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
<p>ARTICLE 2-3</p> <p><i>Water Enterprise Budget</i></p>	<p>To see if the Town will approve the Water Enterprise Budget or take any other action thereon, or relative thereto. [Note: The proposed budget appears as Appendix D to the 2006 Warrant Book.]</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
<p>ARTICLE 2-4</p> <p><i>Water Enterprise Retained Earning for Capital Purchases</i></p>	<p>To see if the Town will appropriate a sum of money from Water Retained Earnings to pay for a pick-up truck and Dump truck for the Water Department , or take any other action thereon, or relative thereto. (Expected request is \$49,000).</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
<p>ARTICLE 2-5</p> <p><i>Community Preservation Committee Budget Approval</i></p>	<p>To see if the Town will act on the Report of the Community Preservation Committee on the Fiscal Year 2007 Community Preservation Budget and appropriate or reserve for later appropriation monies from community preservation fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, as reported in Appendix E, or take other action thereon or relative thereto.</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board will make a recommendation at the meeting.</p>

<p>ARTICLE 2-6</p> <p><i>Annual Financial Actions</i></p>	<p>To see if the Town will authorize the financial actions, or take any other action thereon, or relative thereto.</p> <ul style="list-style-type: none"> A. To transfer a sum of money from the Cemetery Sale of Lots and Graves Account to be used for cemetery purposes (expected request \$2,000); B. To transfer a sum of money from the Cemetery Perpetual Care Account to be used for cemetery purposes (expected request \$10,000); C. To transfer a sum of money from the Clark Property Account to the Conservation Fund (expected request \$8,196.58); D. To transfer a sum of money from the Water Enterprise Account to the General Fund (expected request is \$119,335); E. To transfer overlay surplus to reduce the 2007 tax levy (expected request \$57,135); <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
<p>ARTICLE 2-7</p> <p><i>Town Operating Override</i></p> <p>Question 1</p>	<p>To see if the Town will appropriate money, said sum to be raised contingent on the passage of a referendum question pursuant to G.L. c.59, Sec. 21C (g), for operating expenses of the Town, or take any other action thereon or relative thereto, such referendum question to be voted upon by ballot at the Annual Town Election to be held on May 11, 2006 at the Winthrop School from 7 a.m. to 8 p.m. The ballot question text is set forth in Appendix A, Question 1 of this Warrant, and is incorporated herein by reference. (Request is for \$140,000).</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board has no recommendation - Split Decision</p>
<p>ARTICLE 2-8</p> <p><i>School Operating Budget Override</i></p> <p>Question 2</p>	<p>To see if the Town will appropriate money, said sum to be raised contingent upon the passage of a referendum question pursuant to G.L. c. 59, Sec. 21C (g), and also contingent upon the Town of Wenham appropriating its proportionate share, for Hamilton's share of the FY2007 operating budget of the Hamilton-Wenham Regional School District, as voted by the School Committee, or take any other action thereon, or relative thereto. A referendum question is included in the ballot for the Annual Town Election to be held on May 11, 2006 at the Winthrop School from 7 a.m. to 8 p.m. The ballot question text is set forth in Appendix A, Question 2 of this Warrant, and is incorporated herein by reference. (Request is for \$203,397).</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>

<p>ARTICLE 2-9</p> <p><i>Police Department Capital Exclusion Ambulance</i></p> <p>Question 3</p>	<p>To see if the Town will appropriate money, said sum to be raised contingent upon the passage of a referendum question pursuant to G.L., Ch. 59, Sec. 21C (i ½), to purchase a new ambulance and related accessories, or take any other action thereon, or relative thereto, such referendum question to be voted upon by ballot at the Annual Town Election to be held on May 11, 2006 at the Winthrop School from 7:00 a.m. to 8:00 p.m. The ballot question is set forth in Appendix A, Question 3, of this Warrant, and is incorporated herein by reference. (Request is \$135,000).</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
<p>ARTICLE 2-10</p> <p><i>Department of Public Works Capital Exclusion</i></p> <p>Question 4</p>	<p>To see if the Town will appropriate money, said sum to be raised contingent upon the passage of a referendum question pursuant to G.L., Ch. 59, Sec. 21C (i ½), to purchase one Department of Public Works pick-up truck, or take any other action thereon, or relative thereto, such referendum question to be voted upon by ballot at the Annual Town Election to be held on May 11, 2006 at the Winthrop School from 7:00 a.m. to 8:00 p.m.; the ballot question is set forth in Appendix A, Question 4, of this Warrant, and is incorporated herein by reference. (Request is \$25,800).</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
<p>ARTICLE 2-11</p> <p><i>Public Safety Building Additional Funds</i></p> <p>Question 5</p>	<p>To see if the Town will appropriate money to be raised by incurring indebtedness, contingent upon the passage of a referendum question pursuant to G.L. c. 59, Sec. 21C(k) or otherwise, to fund the additional cost of designing, constructing, originally equipping and furnishing a new Public Safety Building, or take any action thereon or relative thereto; such referendum question to be voted upon by ballot at the Annual Town Election to be held on May 11, 2006 at the Winthrop School from 7 a.m. to 8 p.m. The ballot question text is set forth in Appendix A, Question 5 of this Warrant, and is incorporated herein by reference.</p> <p>The Selectmen will make a recommendation at the meeting. The Finance and Advisory Board will make a recommendation at the meeting.</p>
<p>ARTICLE 2-12</p> <p><i>FY2007 Public Safety Building additional funds</i></p>	<p>To see if the Town will raise and appropriate or transfer from available funds a sum of money for payment in FY2007 of principal and interest on a bond or note for the additional debt for the new Public Safety Building, or take any other action thereon, or relative thereto.</p> <p>The Selectmen will make a recommendation at the meeting. The Finance and Advisory Board will make a recommendation at the meeting.</p>

ARTICLE 2-13 <i>North Shore Regional Vocational School District</i>	<p>To see if the Town will approve the gross operating and maintenance budget of the North Shore Regional Vocational School District and raise and appropriate a sum of money for the Town's assessed portion thereof, or take any other action thereon, or relative thereto. (Expected request is \$198,050).</p> <p>The Selectmen will make a recommendation at the meeting. The Finance and Advisory Board recommend favorable action.</p>
ARTICLE 2-14 <i>Transfer of NESWC funds</i>	<p>To see if the Town will authorize the transfer of funds from the Town's NESWC Account to the Town's general Stabilization Fund, or take any other action thereon, or relative thereto. (Request is for \$172,386).</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
ARTICLE 2-15 <i>Landfill Site Study</i>	<p>To see if the Town will appropriate a sum of money from the Stabilization Fund for the purpose of performing a comprehensive Site analysis at the old Hamilton Landfill on Chebacco Road, or take any other action thereon or relative thereto. (Request is for \$44,000).</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
ARTICLE 2-16 <i>Create Recycling Revolving Fund</i>	<p>To see if the Town will authorize the creation of a Recycling Revolving Fund pursuant to G.L.Ch. 44, Sec 53 E 1/2, to allow the Selectmen acting as the Board of Public Works to finance the cost of a recycling drop-off dumpster by offsetting receipts from recycling fees, or take any other action thereon or relative thereto.</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>

SECTION 3: TOWN BY-LAW AMENDMENTS

ARTICLE 3-1 <i>Employment Contracts with Department Heads</i>	<p>To see if the Town will amend the Town General Bylaws, Ch. III, "Selectmen", Sec. 10, to add the Director of the Emergency Center of Operations and the Recreation Director to the list of officials whom the Selectmen are authorized to appoint and to execute employment contracts therefor, subject to the terms of any applicable joint program agreements, or take any other action thereon or relative thereto.</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
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SECTION 4: PLANNING /ZONING ACTIONS

<p>ARTICLE 4-1</p> <p><i>Elder Housing Special District Revision</i></p> <p><i>Zoning by-law</i></p>	<p>To see if the Town will Revise the Elder Housing Special District provisions of the Zoning By-law, Section V-E, by renaming the section to be the Senior Housing Special Permit and Overlay District and revising the text of the section to be in conformity with the text included as Appendix F to the 2006 Warrant Book, or take any other action thereon or relative thereto.</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board will make a recommendation at the meeting.</p>
<p>ARTICLE 4-2</p> <p><i>Amendments in conformity with Senior Housing By-law revision</i></p> <p><i>Zoning by-law</i></p>	<p>To see if the Town will amend other sections of the Zoning By-law as shown in Appendix G to the 2006 Warrant Book, as amendments in conformity with the adoption of the Senior Housing Special Permit and Overlay District Section of the Zoning By-Law, or take any other action thereon or relative thereto.</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board will make a recommendation at the meeting.</p>
<p>ARTICLE 4-3</p> <p><i>Rezoning of land into Senior Housing Overlay district: Petition Article</i></p> <p><i>Zoning by-law</i></p>	<p>To see if the Town will amend the Town Zoning Map by placing the parcels of land shown on the Hamilton Assessors Map 28, parcels 8 and 27, with metes and bounds as described in Appendix H to the 2006 Warrant Book, into the Senior Housing Overlay District, pursuant to the Senior Housing Overlay District By-law as revised by Article 4-1 of this Annual Town Meeting Warrant, or to take any other action thereon or relative thereto.</p> <p>The Selectmen will make a recommendation at meeting. The Finance and Advisory Board will a make recommendation at the meeting.</p>
<p>ARTICLE 4-4</p> <p><i>Accessory Apartment</i></p> <p><i>Zoning By-law</i></p>	<p>To see if the Town will Amend the Zoning By-law, Section V. A. 11. (e) by adding a new Subsection 4., Accessory Apartment, or take any other action thereon or relative thereto. [Note: The proposed by-law amendments appear as Appendix I to the 2006 Warrant Book.]</p> <p>The Selectmen will make a recommendation at meeting. The Finance and Advisory Board will a make recommendation at the meeting.</p>

ARTICLE 4-5 <i>Site Plan Review Amendment</i> <i>Zoning by-law</i>	<p>To see if the Town will amend the Site Plan Review By-law, Section V. H. or take any other action thereon, or relative thereto. [Note: The proposed By-law amendment appears as Appendix J to the 2006 Warrant Book.]</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board will make a recommendation at the meeting.</p>
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SECTION 5: OTHER APPROPRIATIONS AND ACTIONS

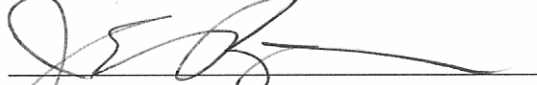
ARTICLE 5-1 <i>Town Easements</i>	<p>To see if the town will authorize the Selectmen to discontinue any rights the Town may have on certain easements, paper roads, and rights of way, and authorize the Selectmen to sell, restrict or otherwise dispose of parcels of Town owned land, on such terms as maybe acceptable to the Selectmen, as set forth in Appendix K to the 2006 Warrant Book or take any other action thereon or relative thereto.</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board will make a recommendation at the meeting.</p>
ARTICLE 5-2 <i>Tax Policy</i>	<p>To see if the Town will reduce the interest rate charged to the current Municipal Rate on property taxes deferred by eligible seniors under G.L. c. 59, § 5 (41A) as amended by Ch. 136, § 1 of the Acts of 2005, or take any other action thereon or relative thereto. [Note: Expected rate is 4.7%]</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
ARTICLE 5-3 <i>Assessors Minimum Value for Personal Property</i>	<p>To see if the Town will accept G.L. c. 59, § 5, cl. 54 to allow the Town to establish a minimum value of Personal Property subject to taxation, or take any other action thereon or relative thereto. [Note: The amount recommended would be to establish a value of not less than \$2,000 in order to tax for personal property.]</p> <p>The Selectmen recommend favorable action. The Finance and Advisory Board recommend favorable action.</p>
ARTICLE 5-4 <i>Mutual Aid for Hazardous Materials</i>	<p>Pursuant to G.L. c. 40, § 4A, to see if the Town will authorize the Board of Selectmen to execute a mutual aid agreement for the management of hazardous materials incidents, with terms acceptable to the Selectmen, consistent with the model set forth in Appendix L to the 2006 Warrant Book, or as further amended by the Board of Selectmen, take any other action thereon or relative thereto.</p> <p>The Selectmen will make a recommendation at the meeting. The Finance and Advisory Board will make a recommendation at the meeting.</p>

SECTION 6: CLOSING FINANCIAL ACTIONS

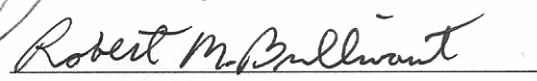
ARTICLE 6-1 <i>Free Cash Application</i>	To see if the Town will appropriate and authorize the Assessors to use available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 2006, or take any action thereon, or relative thereto. (Expected Request is \$ 142,026). The Selectmen will make a recommendation at the meeting. The Finance and Advisory Board will make a recommendation at the meeting.
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Given under our hands April 12, 2006

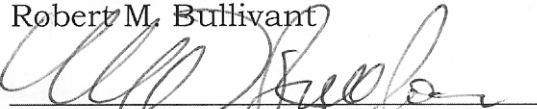
The Hamilton Board of Selectmen



James E. Bryant, Chairman



Robert M. Bullivant



William F. Bowler

Hamilton, Massachusetts

April 12, 2006

I have this day served this warrant as directed by Chapter 1, Section 1b of the Town By-laws.

Constable

APPENDIX A

BALLOT QUESTIONS FOR HAMILTON ELECTION

May 11, 2006

Question 1: Town Operating Levy Limit Override, G.L. Ch. 59, Sec. 21C (g)

“Shall the Town of Hamilton be allowed to assess an additional \$140,000 in real estate and personal property taxes for the purpose of funding the Town’s net operating budget for the fiscal year beginning July 1, 2006?”

Question 2: School Operating Levy Limit Override, G.L. Ch. 59, Sec. 21C (g)

“Shall the Town of Hamilton be allowed to assess an additional \$203,397 in real estate and personal property taxes for the purpose of funding Hamilton’s apportioned share of the net operating cost of the Hamilton-Wenham Regional School District for the fiscal year beginning July 1, 2006?”

Question 3: Capital Expenditure Exclusion, G.L. Ch. 59, Sec. 21C (i ½)

“Shall the Town of Hamilton be allowed to assess an additional \$135,000 in real estate and personal property taxes to fund the purchase of a new ambulance and related equipment for the fiscal year beginning July 1, 2006?”

Question 4: Capital Expenditure Exclusion, G.L. Ch. 59, Sec. 21C (i ½)

“Shall the Town of Hamilton be allowed to assess an additional \$25,800 in real estate and personal property taxes to fund the purchase of a Department of Public Works pick-up truck for the fiscal year beginning July 1, 2006?”

Question 5: Debt Exclusion, G.L. Ch. 59, Sec. 21C (k)

“Shall the Town of Hamilton be allowed to exempt from the provisions of Proposition Two and One Half, so called, the amounts required to pay for the additional bonds or notes to be issued in order to finance the cost of designing, constructing, and originally equipping a new Public Safety Building?”

APPENDIX B

COMPENSATION / CLASSIFICATION TABLE FY2007

CLASSIFICATION AND COMPENSATION OF FULL AND PART-TIME POSITIONS

General Administration

Full Time Annual Salary (except where noted as hourly)

Steps	I Start	II 6 months	III 18 months	IV 30 months	V 42 months	VI 54 months	VII 66 months
Town Administrator	68,418	71,154	74,001	76,962	80,038	83,243	86,572
Finance Director/ Acct.(2)	68,418	71,154	74,001	76,962	80,038	83,243	86,572
Treasurer-Collector	49,854	51,847	53,923	56,078	58,322	60,655	63,081
Town Accountant	42,250	43,938	45,696	47,523	49,427	51,401	53,458
Asst. Town Acct.	17.13hr.	17.82hr.	18.53hr.	19.28hr.	20.04hr.	20.85hr.	21.67hr.
Director of Assessors Office	42,250	43,938	45,696	47,523	49,427	51,401	53,458
Chief Appraiser(1)	49,854	51,847	53,923	56,078	58,322	60,655	63,081
Asst. to Town Administrator	16.03hr.	16.68hr.	17.36hr.	18.05hr.	18.79hr.	19.51hr.	20.31hr.

(1) Currently under a contract rate which differs from the salary in the table. See Contract Rate section.

(2) Less than full time. Hourly salary based on annual salary from table.

Part Time Hourly Rates

Steps	I Start	II 6 months	III 18 months	IV 30 months
Clerk/Typist	13.88	14.43	15.02	15.61
Custodian	14.51	15.09	15.69	16.32
Administrative Assistant	14.84	15.44	16.07	16.71
Facilities Repair and Maintenance	17.13	17.82	18.53	19.28

Town Hall Union Employees

Hourly compensation established by union contract. FY2006 rates shown for information purposes only.

FY2007 rates to be established by collective bargaining.

Steps	I Start	II 6 months	III 18 months	IV 30 months	V 42 months	VI 54 months	VII 66 months
Administrative Assistant - Grade 1	13.60	14.15	14.74	15.32	15.92	16.57	17.22
Administrative Assistant - Grade 2	14.56	15.13	15.77	16.39	17.03	17.72	18.43
Police Clerk/Stenographer - Grade 2	14.56	15.13	15.77	16.39	17.03	17.72	18.43
Assistant Treasurer/Collector - Grade 3	16.81	17.48	18.17	18.90	19.64	20.44	21.26
Assistant Assessor - Grade 3	16.81	17.48	18.17	18.90	19.64	20.44	21.26

Recreation Department

Steps	I Start	II 6 months	III 18 months	IV 30 months	V 42 months	VI 54 months	VII 66 months
Recreation Director	41,019	42,658	44,365	46,139	47,987	49,904	51,901

Building and Land Use

Full Time Annual Salary

Steps	I Start	II 6 months	III 18 months	IV 30 months	V 42 months	VI 54 months	VII 66 months
Building/Zoning Inspector (1)	35,803	37,235	38,726	40,274	41,885	43,561	45,304
Conservation Coordinator(2)	35,803	37,235	38,726	40,274	41,885	43,561	45,304
Planning Coordinator(2)	35,803	37,235	38,726	40,274	41,885	43,561	45,304

(1) Less than full-time. Currently under a contract rate which differs from the salary in the table. See Contract Rate section.

(2) Less than full time. Hourly salary based on annual salary from table.

Public Works

Full Time Annual Salary

Steps	I Start	II 6 months	III 18 months	IV 30 months	V 42 months	VI 54 months	VII 66 months
Public Works Director	68,418	71,154	74,001	76,962	80,038	83,243	86,572

Department of Public Works Union Employees

Hourly compensation established by union contract. FY2006 rates shown for information purposes only.

FY2007 rates to be established by collective bargaining.

Step*	I Start	II 9 months	III 21 months	IV 33 months	V** 45 months
Foreman	18.89	19.65	20.43	21.25	22.10
Mechanic	18.89	19.65	20.43	21.25	22.10
Foreman 2	17.25	17.94	18.66	19.41	20.18
Heavy Equipment Operator	16.39	17.05	17.73	18.44	19.17
Truck Driver/Laborer	15.26	15.87	16.51	17.17	17.86
Plant Operator - Secondary	16.96	17.64	18.34	19.08	19.84
Plant Operator - Primary	18.89	19.65	20.43	21.25	22.10

*Employees move from Step I to Step II after nine months of employment. All other steps are at 12 month intervals.

**Step V becomes effective at midnight on June 30, 2006.

Public Safety

Full Time Annual Salary (except where noted as hourly)

Steps	I Start	II 6 months	III 18 months	IV 30 months	V 42 months	VI 54 months	VII 66 months
Chief of Police (1)	68,418	71,154	74,001	76,962	80,038	83,243	86,572
Emergency Center Supervisor	42,250	43,938	45,696	47,523	49,427	51,401	53,458
Fire Chief	68,418	71,154	74,001	76,962	80,038	83,243	86,572
Fire Inspector	42,250	43,938	45,696	47,523	49,427	51,401	53,458
Asst. Fire Inspector/Firefighter	15.82hr.	16.45hr.	17.11hr.	17.79hr.	18.50hr.	19.24hr.	20.01hr.
Firefighter/Operator (2)	15.82hr.	16.45hr.	17.11hr.	17.79hr.	18.50hr.	19.24hr.	20.01hr.
Health Agent (1)	49,854	51,847	53,923	56,078	58,322	60,655	63,081

(1) Currently under a contract rate which differs from the salary in the table. See Contract Rate section.

(2) Firefighter/Operator holding officer position in Call Force will receive 5% differential.

Part Time

Steps	I Start	II 6 mos.	III 18 mos.	IV 36 mos.
Dispatcher (3)	14.52hr.	15.37hr.	16.30hr.	17.25hr.
Reserve Patrolman (4)	15.75hr.	16.69hr.	17.69hr.	18.76hr.
Fire Equipment Mech.	18.16hr.	18.89hr.	19.65hr.	20.44hr.
Animal Control Off.	13.71hr.	14.26hr.	14.82hr.	15.43hr.
Custodian	14.51hr.	15.09hr.	15.69hr.	16.32hr.

(3) The base pay differential for evenings (3PM to 11PM) is 3% and for nights (11PM to 7AM) is 5%.

(4) The base pay differential for evenings (4PM to 12AM) is 3% and for nights (12AM to 8AM) is 5%.

Call Firefighters Wages (5)

Rank	Hourly Wage
Deputy Chief	23.29
Captain	21.57
Lieutenant	19.84
Fire Fighter with CPR First Responder	17.25
Inspector; Electrical/Building	19.84
Probationary Fire Fighter	14.66
State Certified Fire Fighter Level I	18.12

(5) State Certified Firefighters receive an additional 5% at any rank.

Emergency Center Union Employees

Weekly rates established by union contract. Rates shown for information purposes only.

Steps	I Start	II 6 months	III 18 months	IV 36 months	V 48 months	VI 60 months	VII 72 months
Dispatcher (3)	580.77	615.62	652.56	691.71	719.38	748.16	778.09

(3) The base pay differential for evenings (3PM to 11PM) is 3% and for nights (11PM to 7AM) is 5%.

Police Union Employees

Weekly rates established by union contract. FY 2005 rates shown for information purposes.

Steps	I Start	II 12 months	III 24 months
Patrolman	707.46	793.50	878.79

A Sergeant's pay is equal to the maximum Patrolman's plus 15%

Lieutenant's pay is equal to the maximum Patrolman's plus 25%

The base pay differential for evenings (4PM to 12AM) is 3% and for nights (12AM to 8AM) is 5%.

Other

EMT Pay (non-union)*	50.00 wk
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*This is adjusted to match the Police union rate.

Special Rates for Occasional Help

	Range of Compensation	
General Clerical	7.00hr.	10.30hr.
Laborer: Light Work	7.00hr.	11.33hr.
Seasonal Recreational Help	6.75hr.	15.45hr.

Positions with an Annual Stipend

	Annual Rate
Plumbing/Gas Inspector	12,452
Electrical Inspector	12,452
Asst. Plumbing/Gas Inspector	766
Asst. Electrical Inspector	766
Asst. Building Inspector	766
Sealer of Weights and Measures	1,748
Registrar of Voters	283
Deputy Fire Chief	1,500
Fire Dept. Captains	773
Fire Dept. Training Officer	515
Animal Inspector	3,787
Chairman Board of Health	811
Board of Health Members	458
Appeal Board Chairman	1,561

Elected Officials Other Than Full Time Employees

Rates shown for information purposes only

	Annual Rate
Chairman/Selectmen	2,879
Selectmen	2,546
Chairman of the Assessors Board	2,569
Assessor Board Members	1,920

Contract Rates**Employee Contracts - Part Time**

	Rate
Building/Zoning Inspector	488.66 Weekly
Chief Appraiser	601.97 Weekly
MIS Systems Analyst	27,600 Annual
Health Agent	40,560 Annual

Employee Contracts - Full Time

	Annual Rate
Chief of Police	98,911 Annual

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Budgeted	FY2007 Proposed
<u>GENERAL GOVERNMENT</u>						
<u>SELECTMEN</u>						
Salaries	\$ 11,058	\$ 11,707	\$ 9,538	\$ 8,659	\$ 20,564	\$ 21,576
Expenses	\$ 17,903	\$ 16,833	\$ 14,546	\$ 12,812	\$ 15,350	\$ 14,250
Total	\$ 28,961	\$ 28,540	\$ 24,084	\$ 21,471	\$ 35,914	\$ 35,826
<u>TOWN ADMINISTRATOR</u>						
Salaries	\$ 97,395	\$ 103,126	\$ 104,020	\$ 109,901	\$ 117,752	\$ 121,002
Expenses	\$ 8,813	\$ 6,789	\$ 15,859	\$ 11,613	\$ 9,270	\$ 9,270
Total	\$ 106,208	\$ 109,915	\$ 119,879	\$ 121,514	\$ 127,022	\$ 130,272
<u>FINANCE & ADVISORY COMMITTEE</u>						
Expenses	\$ 165	\$ 145	\$ -	\$ 155	\$ 350	\$ 350
Reserve Fund	\$ 85,382	\$ 82,705	\$ 106,583	\$ 63,154	\$ 125,000	\$ 125,000
Total	\$ 85,547	\$ 82,850	\$ 106,583	\$ 63,309	\$ 125,350	\$ 125,350
<u>FINANCE DEPT</u>						
Salaries	\$ 67,907	\$ 72,191	\$ 75,469	\$ 77,450	\$ 80,952	\$ 117,264
Expenses	\$ 2,314	\$ 2,416	\$ 3,168	\$ 3,309	\$ 3,500	\$ 3,500
Computer Expense	\$ 52,291	\$ 51,588	\$ 45,655	\$ 55,446	\$ 59,385	\$ 59,385
Total	\$ 122,512	\$ 126,195	\$ 124,292	\$ 136,205	\$ 143,837	\$ 180,149
<u>ASSESSORS</u>						
Salaries	\$ 101,752	\$ 107,439	\$ 112,855	\$ 118,241	\$ 124,603	\$ 128,583
Expenses	\$ 9,338	\$ 8,912	\$ 10,894	\$ 9,781	\$ 10,000	\$ 10,000
Capital	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Total	\$ 111,090	\$ 116,351	\$ 131,749	\$ 136,022	\$ 142,603	\$ 146,583
<u>TREASURER & COLLECTOR</u>						
Salaries	\$ 103,014	\$ 110,413	\$ 117,421	\$ 123,910	\$ 128,192	\$ 131,501
Expenses	\$ 41,995	\$ 53,997	\$ 46,578	\$ 51,172	\$ 51,000	\$ 51,500
Total	\$ 145,009	\$ 164,410	\$ 163,998	\$ 175,082	\$ 179,192	\$ 183,001

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002		FY 2003		FY 2004		FY 2005		FY 2006		FY2007	
	Actual		Actual		Actual		Actual		Budgeted		Proposed	
<u>TOWN COUNSEL</u>												
Salaries	\$	20,250	\$	10,125	\$	30,375	\$	20,250	\$	20,250	\$	20,250
Expenses	\$	22,603	\$	24,493	\$	55,467	\$	51,933	\$	50,000	\$	40,000
Total	\$	42,853	\$	34,618	\$	85,842	\$	72,183	\$	70,250	\$	60,250
<u>PUBLIC BLDG & MAINT</u>												
Salaries	\$	25,186	\$	26,812	\$	27,998	\$	29,099	\$	31,094	\$	31,908
Expenses	\$	54,103	\$	49,283	\$	60,000	\$	56,588	\$	79,300	\$	70,000
Total	\$	79,289	\$	76,095	\$	87,998	\$	85,687	\$	110,394	\$	101,908
<u>TOWN CLERK</u>												
Salaries	\$	80,582	\$	85,190	\$	77,126	\$	76,353	\$	82,769	\$	88,239
Expenses	\$	7,836	\$	5,954	\$	5,337	\$	4,015	\$	5,500	\$	5,500
Total	\$	88,418	\$	91,144	\$	82,462	\$	80,368	\$	88,269	\$	93,739
<u>ELECTIONS & REGISTRATION</u>												
Expenses	\$	16,765	\$	21,018	\$	18,024	\$	27,669	\$	16,312	\$	16,312
Total	\$	16,765	\$	21,018	\$	18,024	\$	27,669	\$	16,312	\$	16,312
<u>PLANNING BOARD</u>												
Salaries	\$	26,711	\$	20,727	\$	23,011	\$	23,937	\$	32,971	\$	33,933
Expenses	\$	3,769	\$	2,091	\$	3,625	\$	2,931	\$	2,350	\$	2,850
Total	\$	30,480	\$	22,818	\$	26,636	\$	26,868	\$	35,321	\$	36,783
<u>CONSERVATION COMMISSION</u>												
Salaries	\$	19,084	\$	20,238	\$	21,453	\$	22,919	\$	23,553	\$	24,170
Expenses	\$	3,352	\$	3,425	\$	2,407	\$	1,734	\$	2,000	\$	2,000
Total	\$	22,436	\$	23,663	\$	23,860	\$	24,653	\$	25,553	\$	26,170
<u>CHEBACCO WOODS</u>												
Expenses	\$	220	\$	1,666	\$	1,374	\$	235	\$	1,600	\$	1,600
Total	\$	220	\$	1,666	\$	1,374	\$	235	\$	1,600	\$	1,600

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Budgeted	FY2007 Proposed
<u>PERSONNEL BOARD</u>						
Expenses	\$ 120	\$ 120	\$ 220	\$ 120	\$ 350	\$ 350
TOTAL GENERAL GOVERNMENT	\$ 879,908	\$ 899,403	\$ 997,002	\$ 971,386	\$ 1,101,967	\$ 1,138,293
<u>PROTECTION OF PERSONS & PROP</u>						
<u>POLICE</u>						
Salaries	\$ 905,724	\$ 963,900	\$ 1,099,864	\$ 1,156,422	\$ 1,240,589	\$ 1,262,477
Expenses	\$ 146,198	\$ 148,288	\$ 60,552	\$ 60,914	\$ 65,225	\$ 65,225
Capital	\$ 27,500	\$ 27,500	\$ 28,000	\$ 27,953	\$ -	\$ -
Total	\$ 1,079,422	\$ 1,139,688	\$ 1,188,416	\$ 1,245,289	\$ 1,305,814	\$ 1,327,702
<u>AMBULANCE SERVICE</u>						
Expenses	\$ -	\$ -	\$ -	\$ 28,624	\$ 35,000	\$ 35,000
<u>POLICE & FIRE STATION</u>						
Expenses	\$ 28,666	\$ 38,805	\$ 38,866	\$ 38,624	\$ 32,700	\$ 32,700
Total	\$ 28,666	\$ 38,805	\$ 38,866	\$ 38,624	\$ 32,700	\$ 32,700
<u>CIVILIAN DEFENSE</u>						
Expenses	\$ 3,081	\$ 3,121	\$ 3,157	\$ 2,829	\$ 3,250	\$ 3,250
<u>ANIMAL CONTROL</u>						
Expenses	\$ 2,178	\$ 4,928	\$ 3,247	\$ 5,184	\$ 5,000	\$ 3,000
Total	\$ 2,178	\$ 4,928	\$ 3,247	\$ 5,184	\$ 5,000	\$ 3,000
<u>FIRE</u>						
Salaries	\$ 296,745	\$ 317,477	\$ 369,034	\$ 366,043	\$ 391,429	\$ 411,645
Expenses	\$ 100,267	\$ 73,757	\$ 82,430	\$ 41,984	\$ 50,000	\$ 50,000
Capital	\$ -	\$ -	\$ 40,000	\$ 39,934	\$ 40,000	\$ 40,000
Total	\$ 397,012	\$ 391,234	\$ 491,465	\$ 447,961	\$ 481,429	\$ 501,645

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Budgeted	FY2007 Proposed
<u>INSPECTIONAL SERVICES</u>						
Salaries	\$ 78,696	\$ 81,288	\$ 84,345	\$ 86,418	\$ 89,657	\$ 92,067
Expenses	\$ 12,031	\$ 10,830	\$ 11,268	\$ 10,553	\$ 10,650	\$ 10,650
Total	\$ 90,727	\$ 92,118	\$ 95,613	\$ 96,971	\$ 100,307	\$ 102,717
<u>EMERGENCY REPORT CENTER</u>						
Salaries	\$ 189,580	\$ 213,771	\$ 233,351	\$ 249,992	\$ 267,571	\$ 280,343
Expenses	\$ 30,913	\$ 36,861	\$ 37,477	\$ 29,579	\$ 31,722	\$ 31,722
Capital	\$ -	\$ -	\$ -	\$ 10,750	\$ 7,000	\$ -
Total	\$ 220,493	\$ 250,632	\$ 270,828	\$ 290,321	\$ 306,293	\$ 312,065
TOTAL PROTECT OF PERSONS	\$ 1,821,579	\$ 1,920,526	\$ 2,091,592	\$ 2,155,803	\$ 2,269,793	\$ 2,318,079
<u>SCHOOLS</u>						
<u>REGIONAL SCHOOL DISTRICT</u>						
Expenses	\$ 9,671,950	\$ 10,140,578	\$ 10,535,102	\$ 11,538,118	\$ 12,355,809	\$ 12,788,262
TOTAL SCHOOLS	\$ 9,671,950	\$ 10,140,578	\$ 10,535,102	\$ 11,538,118	\$ 12,355,809	\$ 12,788,262
<u>HIGHWAY</u>						
<u>HIGHWAY/DPW DEPARTMENT</u>						
Salaries	\$ 346,687	\$ 352,366	\$ 374,155	\$ 388,396	\$ 396,413	\$ 412,315
Expenses Highway	\$ 85,702	\$ 75,500	\$ 91,209	\$ 116,607	\$ 90,500	\$ 89,500
Expenses DPW	\$ 59,901	\$ 66,099	\$ 66,273	\$ 75,563	\$ 67,200	\$ 73,200
Capital	\$ 99,580	\$ 92,263	\$ 31,699	\$ 69,397	\$ -	\$ -
Total	\$ 591,870	\$ 586,228	\$ 563,335	\$ 649,963	\$ 554,113	\$ 575,015

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Budgeted	FY2007 Proposed
<u>SNOW REMOVAL</u>						
Salaries	\$ 18,907	\$ 45,776	\$ 39,867	\$ 71,062	\$ 25,000	\$ 25,000
Expenses	\$ 49,101	\$ 71,784	\$ 63,523	\$ 109,014	\$ 50,000	\$ 65,000
Total	\$ 68,008	\$ 117,560	\$ 103,390	\$ 180,076	\$ 75,000	\$ 90,000
<u>PARK DEPARTMENT</u>						
Salaries	\$ 45,946	\$ 47,430	\$ 49,120	\$ 49,716	\$ 41,696	\$ 53,733
Expenses	\$ 10,584	\$ 13,814	\$ 13,486	\$ 12,500	\$ 12,500	\$ 12,500
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 56,530	\$ 61,244	\$ 62,606	\$ 62,216	\$ 54,196	\$ 66,233
TOTAL HIGHWAY	\$ 716,408	\$ 765,032	\$ 729,331	\$ 892,255	\$ 683,309	\$ 731,248
<u>HEALTH & HUMAN SERVICES</u>						
<u>SANITATION COLLECTION & DISPOSAL</u>						
Expenses	\$ 480,534	\$ 486,999	\$ 497,231	\$ 509,211	\$ 407,000	\$ 455,300
<u>CEMETERY</u>						
Salaries	\$ 36,492	\$ 37,579	\$ 38,038	\$ 37,801	\$ 54,636	\$ 53,673
Expenses	\$ 10,000	\$ 7,956	\$ 7,404	\$ 12,133	\$ 10,000	\$ 10,000
Total	\$ 46,492	\$ 45,535	\$ 45,442	\$ 49,934	\$ 64,636	\$ 63,673
<u>BOARD OF HEALTH</u>						
Salaries	\$ 77,794	\$ 66,290	\$ 67,157	\$ 67,737	\$ 90,369	\$ 54,152
Expenses	\$ 14,978	\$ 11,944	\$ 10,748	\$ 11,301	\$ 15,996	\$ 55,460
Total	\$ 92,772	\$ 78,234	\$ 77,905	\$ 79,038	\$ 106,365	\$ 109,612
<u>COUNCIL ON AGING</u>						
Expenses	\$ 5,100	\$ 10,093	\$ 10,225	\$ 10,302	\$ 10,302	\$ 10,380

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Budgeted	FY2007 Proposed
<u>VETERAN BENEFITS</u>						
Expenses	\$ 30,067	\$ 21,274	\$ 25,306	\$ 22,851	\$ 22,989	\$ 24,847
Regional District Assessment	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Total	\$ 30,067	\$ 21,274	\$ 25,306	\$ 22,851	\$ 23,989	\$ 25,847
TOTAL HEALTH & HUMAN SERVICES	\$ 654,965	\$ 642,135	\$ 656,109	\$ 671,336	\$ 612,292	\$ 664,812
<u>JOINT PROGRAMS</u>						
<u>LIBRARY</u>						
Joint Expenses	\$ 430,936	\$ 470,991	\$ 466,735	\$ 384,170	\$ 453,216	\$ 481,357
Joint Admin Fees			\$	\$ 38,640	\$ 41,801	\$ 44,755
Total	\$ 430,936	\$ 470,991	\$ 466,735	\$ 422,810	\$ 495,017	\$ 526,112
TOTAL LIBRARY	\$ 430,936	\$ 470,991	\$ 466,735	\$ 422,810	\$ 495,017	\$ 526,112
<u>ELDER VAN PROGRAM</u>						
Joint Elder Van Admin Fees	\$ -	\$ -	\$ -	\$ 3,087	\$ 3,374	\$ 3,524
Joint Elder Van Expense	\$ -	\$ -	\$ -	\$ 29,810	\$ 34,749	\$ 36,076
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ELDER VAN	\$ -	\$ -	\$ -	\$ 32,897	\$ 38,123	\$ 39,600
<u>RECREATION</u>						
<u>RECREATION</u>						
Salaries	\$ 61,450	\$ 72,047	\$ 75,527	\$ 77,175	\$ 80,423	\$ 83,235
Expenses	\$ 7,173	\$ 15,792	\$ 20,045	\$ 20,932	\$ 22,050	\$ 22,050
TOTAL RECREATION	\$ 68,623	\$ 87,839	\$ 95,572	\$ 98,107	\$ 102,473	\$ 105,285

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Budgeted	FY2007 Proposed
<u>UNCLASSIFIED</u>						
<u>MEMORIAL DAY CELEBRATIONS</u>						
Expenses	\$ 1,813	\$ 1,838	\$ 1,900	\$ 1,860	\$ 1,900	\$ 2,000
<u>ESSEX COUNTY RETIREMENT</u>						
General Pensions	\$ 358,465	\$ 343,387	\$ 370,006	\$ 394,545	\$ 408,466	\$ 458,124
<u>EMPLOYEE GROUP INSURANCE</u>						
Expenses	\$ 322,077	\$ 394,668	\$ 419,237	\$ 482,308	\$ 603,835	\$ 653,835
<u>FICA/MEDICARE</u>						
Expenses	\$ 54,017	\$ 57,358	\$ 58,000	\$ 58,508	\$ 60,300	\$ 62,515
<u>GENERAL INSURANCE</u>						
Expenses	\$ 86,689	\$ 115,452	\$ 146,379	\$ 158,522	\$ 151,581	\$ 161,118
<u>STREET LIGHTING</u>						
Expenses	\$ 40,802	\$ 40,975	\$ 42,665	\$ 43,000	\$ 43,000	\$ 43,500
<u>MUNICIPAL AUDIT</u>						
Expenses	\$ 12,000	\$ 12,000	\$ 18,000	\$ 19,800	\$ 21,500	\$ 21,500
TOTAL UNCLASSIFIED	\$ 875,863	\$ 965,678	\$ 1,056,186	\$ 1,158,543	\$ 1,290,582	\$ 1,402,592

APPENDIX C

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2002 Actual	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	FY 2006 Budgeted	FY2007 Proposed
<u>DEBT - PRINCIPAL & INTEREST</u>						
<u>INTEREST</u>						
Interest - Joint Library	\$ 111,378	\$ 97,878	\$ 95,198	\$ 83,198	\$ 78,398	\$ 73,598
Interest - Moulton St. Bridge	\$ -	\$ -	\$ -	\$ 4,800	\$ 2,400	\$ -
Interest - Water Filtration	\$ 94,376	\$ 94,376	\$ 84,566	\$ 79,706	\$ 74,846	\$ 69,986
Interest - Police Fire Station				\$	\$ 142,500	\$ 231,258
Total	\$ 205,754	\$ 192,254	\$ 179,763	\$ 167,704	\$ 298,143	\$ 374,842
<u>PRINCIPAL</u>						
Principal - Joint Library	\$ 124,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Principal - Moulton St. Bridge	\$ 66,000	\$ 65,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
Principal - Water Filtration	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Principal - Police Fire Station					\$	\$ 304,000
Total	\$ 280,000	\$ 275,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 514,000
<u>SCHOOL DEBT</u>						
Principal & Interest - 1988 School Add/Repr	\$ 76,715	\$ 78,337	\$ 78,569	\$ 133,937	\$ 133,513	\$ 127,840
Principal & Interest - 1997 Middle School	\$ 436,267	\$ 428,448	\$ 416,798	\$ 418,215	\$ 416,894	\$ 421,792
Principal & Interest - 2002 Boiler	\$ -	\$ 106,742	\$ 118,097	\$ 114,761	\$ 111,760	\$ 108,647
Total	\$ 512,982	\$ 613,527	\$ 613,464	\$ 666,913	\$ 662,167	\$ 658,279
TOTAL DEBT - PRINCIPAL & INTEREST	\$ 998,736	\$ 1,080,781	\$ 1,063,227	\$ 1,104,617	\$ 1,230,310	\$ 1,547,121
TOTAL GENERAL FUND	\$ 16,118,968	\$ 16,972,963	\$ 17,690,855	\$ 19,045,872	\$ 20,179,676	\$ 21,261,404

APPENDIX C

**Hamilton-Wenham Regional School District
SCHOOL COMMITTEE APPROVED FY07 BUDGET
MARCH 30, 2006**

TOTAL DISTRICT	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Salaries/Expenses	1,573,433	\$8,280	0.5%	1,627,271	\$53,838	3.4%
Instructional Salaries	\$9,716,355	\$541,562	5.9%	\$9,957,118	\$240,764	2.5%
Instructional Expenses	\$472,080	\$95,060	25.2%	\$454,859	-\$17,221	-3.6%
Utilities	\$613,200	\$21,200	3.6%	\$755,073	\$141,873	23.1%
Maintenance	\$641,985	-\$51,685	-7.5%	\$650,559	\$8,574	1.3%
Custodial Salaries	\$548,403	\$12,659	2.4%	\$539,811	-\$8,592	-1.6%
Athletics, Xtracurric. & Extend. Respon.	\$407,554	\$145,119	55.3%	\$386,459	-\$21,095	-5.2%
Health Services	\$170,112	-\$8,377	-4.7%	\$169,487	-\$625	-0.4%
Insurance/Pension/Taxes	\$2,486,422	\$237,536	10.6%	\$2,746,352	\$259,930	10.5%
Transportation	\$582,646	\$27,320	4.9%	\$601,695	\$19,049	3.3%
Computer Hardware & Off. Equip	\$166,000	\$63,500	62.0%	\$126,000	-\$40,000	-24.1%
Curriculum & Instruction	\$60,453	\$14,453	31.4%	\$29,200	-\$31,253	-51.7%
Special Education	\$4,418,011	\$107,702	2.5%	\$4,978,339	\$560,328	12.7%
Misc. Expenses	\$249,830	-\$30,005	-10.7%	\$304,556	\$54,726	21.9%
Gross Budget Total	22,106,483	1,184,323	5.66%	23,326,779	1,220,296	5.52%

Non-Tax Revenues	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Transportation	\$249,829	\$73,711	41.9%	\$331,284	\$81,455	32.6%
Chapter 70 Aid	\$3,092,519	\$30,928	1.0%	\$3,220,895	\$128,376	4.2%
Non-resident Tuition (School Choice)	\$475,000	\$35,532	8.1%	\$430,000	-\$45,000	-9.5%
Reserves	\$185,000	-\$331,834	-64.2%	\$245,000	\$60,000	32.4%
Interest Income	\$10,000	-\$2,000	-16.7%	\$20,000	\$10,000	100.0%
Parking Fees	\$37,500	\$22,500	150.0%	\$30,000	-\$7,500	-20.0%
Rent/Medicaid/PreSchool/Circuit Breaker/Misc	\$270,647	\$125,397	86.3%	\$270,647	\$0	0.0%
Total Revenues	\$4,320,495	(\$45,766)	-1.05%	\$4,547,826	\$227,331	5.26%

Net Budget Total	\$17,785,988	\$1,230,089	7.43%	\$18,778,953	\$992,965	5.58%
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Town Appropriations	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Hamilton Operational Share (by enrollment .6907/FY07)	\$12,331,026	\$823,020	7.15%	\$12,970,624	\$639,598	5.19%
Wenham Operational Share (by enrollment .3093/FY07)	\$5,454,963	\$407,069	8.06%	\$5,808,330	\$353,368	6.48%

Hamilton Debt Offset	\$24,784			\$21,037
Wenham Debt Offset	-\$24,784			-\$21,037

Hamilton Total Assessment	\$12,355,809	\$817,691	7.09%	\$12,991,660	\$635,851	5.15%
Wenham Total Assessment	\$5,430,179	\$412,398	8.22%	\$5,787,293	\$357,115	6.58%

APPENDIX C

**Hamilton-Wenham Regional School District
SCHOOL COMMITTEE APPROVED FY07 BUDGET
MARCH 30, 2006**

Cutler	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Salaries/Expenses	\$136,566	\$7,248	5.61%	\$136,731	\$165	0.12%
Instructional Salaries	\$1,234,009	\$17,662	1.45%	\$1,282,298	\$48,289	3.91%
Instructional Expenses	\$62,050	\$6,850	12.41%	\$58,140	-\$3,910	-6.30%
Utilities	\$72,500	\$8,200	12.75%	\$90,722	\$18,222	25.13%
Maintenance	\$69,085	-\$3,638	-5.00%	\$67,444	-\$1,641	-2.38%
Custodial Salaries	\$73,111	\$1,761	2.47%	\$75,889	\$2,778	3.80%
Athletics, Xtracurric. & Extend. Respon.	\$8,715	\$2,527	40.84%	\$6,254	-\$2,461	-28.24%
Health Services	\$26,503	\$4,381	19.80%	\$26,503	\$0	0.00%
Other Expenses	\$0	\$0		\$4,750	\$4,750	
Subtotal	\$1,682,539	\$44,991	2.75%	\$1,748,731	\$66,192	3.93%

Winthrop	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Salaries/Expenses	\$136,191	\$5,862	4.50%	\$136,356	\$165	0.12%
Instructional Salaries	\$1,292,576	\$55,780	4.51%	\$1,245,271	-\$47,305	-3.66%
Instructional Expenses	\$62,220	\$10,309	19.86%	\$56,780	-\$5,440	-8.74%
Utilities	\$87,000	-\$7,000	-7.45%	\$110,221	\$23,221	26.69%
Maintenance	\$67,735	\$9,114	15.55%	\$66,094	-\$1,641	-2.42%
Custodial Salaries	\$73,111	\$1,761	2.47%	\$75,889	\$2,778	3.80%
Athletics, Xtracurric. & Extend. Respon.	\$9,469	\$2,546	36.78%	\$7,030	-\$2,439	-25.76%
Health Services	\$27,503	-\$20,469	-42.67%	\$26,978	-\$525	-1.91%
Other Expenses	\$0	\$0		\$4,750	\$4,750	
Subtotal	\$1,755,805	\$57,903	3.41%	\$1,729,368	-\$26,436	-1.51%

Buker	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Offices' Salaries	\$129,895	\$6,198	5.01%	\$129,935	\$40	0.03%
Instructional Salaries	\$866,829	\$32,710	3.92%	\$906,429	\$39,600	4.57%
Instructional Expenses	\$41,310	\$7,060	20.61%	\$41,650	\$340	0.82%
Utilities	\$78,200	\$500	0.64%	\$90,394	\$12,194	15.59%
Maintenance	\$64,234	\$13,334	26.20%	\$63,044	-\$1,190	-1.85%
Custodial Salaries	\$75,299	\$1,814	2.47%	\$79,925	\$4,626	6.14%
Athletics, Xtracurric. & Extend. Respon.	\$8,715	\$2,527	40.84%	\$6,254	-\$2,461	-28.24%
Health Services	\$26,578	\$4,381	19.74%	\$26,578	\$0	0.00%
Other Expenses	\$0	\$0		\$4,602	\$4,602	
Subtotal	\$1,291,060	\$68,524	5.61%	\$1,348,811	\$57,751	4.47%

APPENDIX C

**Hamilton-Wenham Regional School District
SCHOOL COMMITTEE APPROVED FY07 BUDGET
MARCH 30, 2006**

Middle School	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Salaries/Expenses	\$242,775	\$9,512	4.08%	\$242,815	\$40	0.02%
Instructional Salaries	\$2,161,808	\$173,658	8.73%	\$2,289,309	\$127,501	5.90%
Instructional Expenses	\$128,700	\$34,842	37.12%	\$96,579	-\$32,121	-24.96%
Utilities	\$139,000	\$9,000	6.92%	\$175,411	\$36,411	26.19%
Maintenance	\$70,413	-\$14,937	-17.50%	\$83,594	\$13,181	18.72%
Custodial Salaries	\$125,238	\$3,487	2.86%	\$112,141	-\$13,097	-10.46%
Athletics, Xtracurric. & Extend. Respon.	\$21,079	-\$2,748	-11.53%	\$16,968	-\$4,111	-19.50%
Health Services	\$43,127	\$1,875	4.55%	\$43,127	\$0	0.00%
Other Expenses	\$0	\$0		\$8,887	\$8,887	
Subtotal	\$2,932,140	\$214,689	7.90%	\$3,068,831	\$136,691	4.66%

High School	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Salaries/Expenses	\$318,596	-\$22,572	-6.62%	\$317,846	-\$750	-0.24%
Instructional Salaries	\$3,792,117	\$246,295	6.95%	\$3,867,599	\$75,482	1.99%
Instructional Expenses	\$177,800	\$35,999	25.39%	\$201,710	\$23,910	13.45%
Utilities	\$207,000	\$10,000	5.08%	\$258,825	\$51,825	25.04%
Maintenance	\$110,854	\$9,514	9.39%	\$106,594	-\$4,260	-3.84%
Custodial Salaries	\$159,989	\$3,836	2.46%	\$167,280	\$7,291	4.56%
Athletics, Xtracurric. & Extend. Respon.	\$359,576	\$140,267	63.96%	\$349,953	-\$9,623	-2.68%
Health Services	\$44,151	\$705	1.62%	\$44,051	-\$100	-0.23%
Other Expenses		\$0		\$12,079	\$12,079	
Subtotal	\$5,170,082	\$424,044	8.93%	\$5,325,937	\$155,855	3.01%

Special Education	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Salaries/Expenses	\$164,507	\$5,570	3.50%	\$164,507	\$0	0.00%
Instructional Salaries	\$2,876,513	\$299,491	11.62%	\$2,945,106	\$68,593	2.38%
Instructional Expenses	\$211,034	-\$76,886	-26.70%	\$326,100	\$115,066	54.52%
Utilities	\$24,500	\$3,220	15.13%	\$25,500	\$1,000	4.08%
Transportation	\$296,532	\$39,082	15.18%	\$382,613	\$86,081	29.03%
Out-of-District Tuition	\$844,925	-\$162,775	-16.15%	\$1,128,651	\$283,726	33.58%
Other Expenses		\$0		\$5,862	\$5,862	
Subtotal	\$4,418,011	\$107,702	2.50%	\$4,978,339	\$560,328	12.68%

Central Offices	05-06 Bud.	Change	% Chng	06-07 Bud.	Change	% Chng
Admin. Salaries/Expenses	\$609,411	\$2,031	0.33%	\$663,589	\$54,178	8.89%
Instructional Salaries	\$369,016	\$15,457	4.37%	\$366,213	-\$2,803	-0.76%
Custodial Salaries	\$41,655	\$0	0.00%	\$28,687	-\$12,968	-31.13%
Utilities	\$29,500	\$500	1.72%	\$29,500	\$0	0.00%
Health Services	\$2,250	\$750	50.00%	\$2,250	\$0	0.00%
Insurance/Pension/Taxes	\$2,486,422	\$237,536	10.56%	\$2,746,352	\$259,930	10.45%
Transportation	\$582,646	\$27,320	4.92%	\$601,695	\$19,049	3.27%
Computer Hardware & Off. Equip.	\$166,000	\$63,500	61.95%	\$126,000	-\$40,000	-24.10%
Curriculum & Instruction/Staff Development	\$60,453	\$14,453	31.42%	\$29,200	-\$31,253	-51.70%
Maintenance	\$259,664	-\$65,072	-20.04%	\$263,789	\$4,125	1.59%
Misc. Expenses	\$249,830	-\$30,005	-10.72%	\$247,577	-\$2,253	-0.90%
Other Expenses	\$0	\$0		\$21,911	\$21,911	
Subtotal	\$4,856,847	\$266,470	5.80%	\$5,126,763	\$269,916	5.56%

APPENDIX D

TOWN OF HAMILTON - BUDGET FORECAST

	FY 2003 Actual	FY 2004 Actual	FY 2005 Actual	Budgeted FY 2006	Recommended FY 2007
<u>WATER ENTERPRISE FUND</u>					
INCOME	\$ 781,000	\$ 680,305	\$ 746,520	\$ 748,000	\$ 823,966
LIEN REVENUE	\$ 12,000	\$ 54,910	\$ 17,806	\$ 56,177	\$ 55,000
MISCELLANEOUS INCOME	\$ 12,000	\$ 17,189			
INTEREST INCOME	\$ -	\$ 381	\$ 326		\$ -
BAN PREMIUM	\$ 500				
TOTAL	\$ 805,500	\$ 752,785	\$ 764,652	\$ 804,177	\$ 878,966
WAGES	\$ 145,354	\$ 142,349	\$ 135,977	\$ 237,996	\$ 254,645
ADMINISTRATIVE ASSISTANT	\$ 33,501	\$ 34,466	\$ 35,020	\$ -	\$ -
LONGEVITY-ALL ELIGIBLE EMPL.	\$ 600	\$ 2,700	\$ 2,700	\$ -	\$ -
CONTRACT SERVICES	\$ 10,000	\$ 7,150	\$ -	\$ 10,000	\$ 10,000
UTILITIES	\$ 60,000	\$ 68,440	\$ 59,993	\$ 60,000	\$ 50,000
FUEL/VEHICLE R & M	\$ 6,000	\$ 5,978	\$ 7,542	\$ 5,000	\$ 7,000
OVERTIME	\$ 37,500	\$ 33,769	\$ 32,164	\$ 14,000	\$ 27,000
CLERICAL OVERTIME	\$ 700	\$ -	\$ -	\$ -	\$ -
WELL MAINTENANCE	\$ 20,000	\$ 11,267	\$ 15,597	\$ 20,000	\$ 15,000
EXPENSES	\$ 18,000	\$ 17,783	\$ 18,000	\$ 18,000	\$ 18,000
WATER TREATMENT OPERATING	\$ 50,000	\$ 48,721	\$ 39,775	\$ 50,000	\$ 50,000
WATER EMERGENCY FUND	\$ 30,000	\$ -	\$ -	\$ 50,000	\$ 40,000
SYSTEM MAINTENANCE	\$ 40,000	\$ 29,260	\$ 35,358	\$ 35,000	\$ 35,000
METERS	\$ 3,000	\$ 3,000	\$ 4,854	\$ -	\$ -
DEBT SVC/BORROW COSTS					
FILTRATION	\$ 179,425	\$ 174,565	\$ 169,706	\$ 164,846	\$ 159,986
GENERAL FUND TRANSFERS	\$ 119,335	\$ 119,535	\$ 119,335	\$ 119,335	\$ 119,335
WATER LITIGATION		\$ 96,298	\$ 83,315	\$ 20,000	\$ 3,000
WATER ENT CAPITAL PROJ	\$ -	\$ -	\$ -	\$ -	\$ 90,000
RETAINED EARNING TRANSFER	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 753,415	\$ 795,281	\$ 759,335	\$ 804,177	\$ 878,966
NET OPERATING SURPLUS (DEFICIT)	\$ 52,085	\$ (42,496)	\$ 5,316	\$ -	\$ -

FOR INFORMATIONAL PURPOSES ONLY - NO VOTE REQUIRED

RECREATION REVOLVING

REVENUE

SUMMER PARK PROGRAM	\$ 198,242	\$ 160,590	\$ 153,050	\$ 204,973	\$ 204,973
TOTAL REVENUE	\$ 198,242	\$ 160,590	\$ 153,050	\$ 204,973	\$ 204,973

EXPENSES

PAYROLL	\$ 59,222	\$ 57,711	\$ 62,800	\$ 60,000	\$ 60,000
PROGRAMS	\$ 104,805	\$ 103,080	\$ 100,305	\$ 144,973	\$ 144,973
TOTAL EXPENSES	\$ 164,027	\$ 160,791	\$ 163,105	\$ 204,973	\$ 204,973

NET OPERATING SURPLUS (DEFICIT)	\$ 34,215	\$ (201)	\$ (10,055)	\$ -	\$ -
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FY04 & FY05 Deficits were covered by previous year surpluses

APPENDIX E

COMMUNITY PRESERVATION COMMITTEE BUDGET FY2007

SOURCE	PURPOSE
	<u>Community Housing</u>
ANNUAL REVENUES	To appropriate \$120,000 From FY2006 Community Preservation Fund Revenues for Support and Preservation of the Hamilton Housing Authority Community Housing on Railroad Avenue
ANNUAL REVENUES	To appropriate \$35,000 from FY2006 Community Preservation Fund Revenues to fund a Community Housing Coordinator
	<u>Historic Preservation</u>
ANNUAL REVENUES	To appropriate \$65,000 from FY2006 Community Preservation Fund Revenues to repair the Town Hall Heating Systems and Domed Ceiling
ANNUAL REVENUES	To appropriate \$6,000 from FY2006 Community Preservation Fund Revenues to repair Headstones in the Hamilton Cemetery
ANNUAL REVENUES	To appropriate \$2,500 from FY2006 Community Preservation Fund Revenues to construct a plaque commemorating the burial site of Chief Masconomet
	<u>Open Space</u>
ANNUAL REVENUES	To appropriate \$27,000 from FY2006 Community Preservation Fund Revenues to acquire conservation restrictions to protect the School Street Well
ANNUAL REVENUES	To reserve \$31,000 from FY2006 Community Preservation Fund Revenues for Open Space Reserve Fund
	<u>Recreation</u>
ANNUAL REVENUES	To appropriate \$10,000 from FY2006 Community Preservation Fund Revenues for a feasibility study on new usages of the old Hamilton Library site, such as more Recreational opportunities and/or new Community Housing
ANNUAL REVENUES	To appropriate \$4,000 From FY2006 Community Preservation Fund Revenues to repair drainage problems at the Patton Park Baseball Field
	<u>Administration</u>
ANNUAL REVENUES	To appropriate \$25,000 from FY2006 Community Preservation Fund Revenues to hire a Community Preservation Coordinator

Anticipated CPA Revenues of \$580,000 (including estimated state match of \$290,000)

Summary of recommendations by Category		%
Community Housing	\$ 155,000	26.70 %
Open Space	\$ 58,000	10.00 %
Historic Preservation	\$ 73,500	12.70 %
Recreation	\$ 14,000	2.40 %
Administration	\$ 25,000	4.30 %
Undedicated Reserve	<u>\$ 254, 500</u>	<u>43.90 %</u>
Total	\$ 580,000	100.00 %

APPENDIX F

ELDER HOUSING SPECIAL DISTRICT REVISION

Section V.E. SENIOR HOUSING SPECIAL PERMIT AND OVERLAY DISTRICT - Revised

SECTION V. USE REGULATIONS

E. Senior Housing Special Permit and Overlay District

1. **Purposes.** The purposes of this section are to:
 - ..Promote the development of housing designed to serve the housing needs of the present and past older citizens of Hamilton and Wenham, and the housing needs of the senior members of the immediate families of those Towns' present citizens,
 - ..Encourage greater age and economic diversity of population
 - ..Provide a more diversified housing stock for senior citizens
 - ..Reduce the anticipated negative fiscal impact on the Town which is associated with conventional residential development

This shall be done in a planned and organized manner which will result in such housing being in harmony with the land and the Town and in furtherance of the intent of this Zoning Bylaw.

2. **Exceptions from Certain Zoning Requirements.** Consistent with this intent, the Planning Board may grant a Special Permit authorizing the development of residentially-zoned land which shall be excepted from frontage, yard, shape, width, coverage, driveways, accessory building and area requirements as specified in Sec. VI and buildings per lot requirement as specified in Sec. V.A, and shall also be excepted from requirements in Sec.VI.D.1 (parking), Sec.VI.B.6. (street buffers), and Section VI.H., Site Plan Review, but shall meet and be subject to all other Zoning standards and to the conditions and standards contained herein. Said Special Permit shall be granted only as to a development that meets the below standards.
3. **Establishment of District.**
 - a. Applications which result in a total number of dwelling units of 34 or less shall require a Senior Housing Special Permit (SHSP) from the Planning Board. For applications which result in 35 or more dwelling units, a Senior Housing Overlay District shall be established on a case-by-case basis by a vote of Town Meeting, and shall then be so designated on the Hamilton Zoning Map, prior to application to the Planning Board for a SHSP.
 - b. The Owner/Applicant must comply with the following prior to Town Meeting:
 - i. The Applicant shall attend a pre-application conference with the Planning Board to discuss the proposal, the parcel, and the special permit process. The Planning Board shall invite those boards listed in Section V.A.12.5. of this bylaw to attend.
 - ii. The Owner (or Authorized Agent) of the parcel(s) shall prepare and submit a warrant article for creation and approval of the overlay district at Town Meeting.
 - iii. The Applicant shall prepare a Concept Plan for Planning Board review and Town Meeting presentation. The Concept Plan shall consist of a schematic development plan with a standard title block, boundaries of the lot, buildings, roads, drives,

parking, approximate locations of wetlands and Conservancy District, existing or proposed easements and trails.

- iv. A written Narrative shall be submitted stating the name and address of the property owner and the applicant, if different from the property owner; Assessor's Map and lot numbers; a description of the nature and location of the project and the site, including a legal description of the property; complete dimensions and area; the zoning classification(s) that apply to the property; a description of topography, natural vegetation and other features; soils; calculations for Developable Area and density; the proposed building(s) or addition size with a breakdown of proposed use(s); projected parking spaces required for the development, estimated cost of all site improvements; projected public water demand; projected revenue estimates for the Town; a discussion of how the proposed development furthers the goals of the Hamilton Master Plan.
 - c. The Planning Board is required to hold a public hearing for the Overlay District as a zoning bylaw and map amendment in conformance with M.G.L. Ch. 40A, Section 5.
 - d. Following Town Meeting approval of the Overlay District, an Applicant may apply for, and the Planning Board may issue, a Special Permit for Senior Housing, subject to general conformance with the Concept Plan, Narrative, and the Standards below.
- 4. Planning Board Regulations.** The Planning Board shall adopt and from time to time may amend Senior Housing Special Permit (SHSP) Rules and Regulations to implement this Bylaw section. Such regulations shall include but will not be limited to submission and public hearing requirements, plan requirements, such as size, form, number and contents; development standards, site standards, and standards for building placement and design. Such rules and regulations are required and authorized under M.G.L. Ch. 40A, s. 9, and shall be adopted after proper notice, posting, public hearing and vote by the Planning Board.
- 5. Standards.** No Special Permit shall be granted under this Section unless the following standards are met:
- a. The Planning Board shall find that the proposed plan of development is consistent with the purpose and intent of this bylaw, that it will promote the purpose of this Section, and that it generally complies with the spirit and intent of the Concept Plan and accompanying Narrative.
 - b. The area of the tract of land to be developed shall contain not less than five (5) acres, exclusive of the area of land lying in the Conservancy District and the area in wetlands subject to M.G.L., Ch. 131, Sec. 40, as mapped by the applicant's consultant and approved by the Hamilton Conservation Commission. This net land area shall be called "Developable Acres".
 - c. The number of dwelling units shall be not more than six (6) per Developable Acre as computed in item b. above, provided however that the Planning Board may limit density to as few as one dwelling unit per developable acre.

- d. The site shall have at least the frontage required for the underlying zoning district on an existing public way. The access road and sidewalks shall be located at least twenty (20) feet from any abutting property line and shall be buffered by landscaping that provides year-round screening of the road from the view of the abutters.
- e. The setback of buildings from the property lines shall be a minimum of fifty feet (50').
- f. For the purpose of buffering, the site shall be designed and the project shall be laid out in such a manner as to minimize the visual impact of the development from abutting properties and from public and private ways.
- g. The proposed plan shall provide that there shall be on the site or land associated therewith off-street parking containing at least five (5) parking spaces for each three (3) dwelling units contained in the residence buildings proposed to be built on the site.
- h. All site details shall be in conformance with Planning Board SHSP Rules and Regulations.
- i. Not more than 50% of the proposed Elder Housing Developable Acres shall be covered with impervious surfaces (buildings, paving).
- j. Each building site shall be in harmony with the natural terrain and other features of the site by preserving scenic natural vistas and/or the existing rural or other character of the neighborhood.
- k. The design of a senior citizen housing plan where diversity in housing unit size, layout, and number of bedrooms is proposed is encouraged and preferred.
- l. Each dwelling unit shall be supplied with an adequate water supply system approved by the Board of Health and the Water Department.
- m. Each dwelling unit must be served by an adequate sewage treatment facility or on-site sewage disposal system approved by the Board of Health.
- n. Each site shall be in compliance with applicable Town and State wetlands regulations.
- o. A proposal must comply with all other applicable Town General Bylaws, and the rules, regulations, and requirements of all departments, boards, and commissions.
- p. No lot on a plan for which a Special Permit is granted under this section may be subdivided so as to create additional lots and notation to that effect shall be shown on the plan.
- q. Dwelling constructed by Special Permit under this section shall not be eligible for subsequent conversion to apartments under Section V.11.e.
- r. Buildings shall be designed to be consistent with the residential character of the Town and shall be complementary in exterior design with each other and, where applicable, with the existing neighborhood in which the development is located.
- s. Sufficient security must be provided to insure completion of the development and continuing compliance upon its completion with the provisions of the Special Permit.
- t. Utilities shall be installed underground.
- u. Signs shall conform with Sec. VI.E (Sign Regulations) of this bylaw.
- v. Bridle paths and trails should be connected, preserved, and increased when possible.
- w. There shall be compliance with Sec. VI.G of this bylaw, Inclusionary Housing.

x. Existing buildings and dwelling units may be reused and rehabilitated for the purposes of this bylaw, provided all standards and requirements are met.

6. Special Permit Application

a. Eligibility. Any person may submit to the Planning Board for approval a plan of land containing five (5) or more acres, exclusive of land within the Conservancy District and wetlands subject to M.G.L., Ch.131, Sec.40, in accordance with provisions of this section, which Plan shall be accompanied by an application of the Planning Board for a Special Permit consistent with all of the above requirements.

b. Submittal Procedure and Contents of the Application. Each application shall be prepared in accordance with the requirements for definitive plans as defined in the Hamilton Subdivision Regulations, or for multiple dwelling units on one lot or lots, in conformance with Submittal Procedure and SHSP Design Plan Standards, as well as all other requirements, in conformance with Planning Board SHSP Rules and Regulations.

c. During the Special Permit process, final plans may vary from the Concept Plan, at the discretion of the Planning Board, if the Board determines that the project complies with the spirit and intent of the Concept Plan and accompanying Narrative.

d. All roadways, access ways, driveways, drainage, rubbish removal, water, sewer and utility systems on the site shall remain private and shall not become public and shall be maintained by the owner or a homeowners' association and not the Town. The Planning Board may include conditions in the special permit regarding this requirement.

e. The Board may require off-site improvements to the neighboring infrastructure, where it deems necessary, to mitigate the additional load on that infrastructure due to a project.

f.. The Board may impose additional conditions, safeguards and limitations as it deems necessary to secure the objectives of this bylaw.

g. A special permit granted under this section shall lapse in two years, which shall not include such time required to pursue or await the determination of an appeal referred to in M.G.L. Chapter 40A, section 17, from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause or, in the case of permit for construction, if construction has not begun by such date except for good cause.

7. Permit Issuance

a. The Planning Board shall grant a Special Permit if it determines that:

- i. The plan promotes the more efficient use of land in harmony with its natural features, water courses, scenic areas, natural vistas, existing rural character, and similar community assets within the general intent of the Zoning Bylaw and the long range plan of the Town than does conventional single family development;
- ii. The buildings and lots comply with the requirements of paragraphs E.5. and E.6. above, regarding permissible number, size, shape, and location of buildings and lots.
- iii. The plan protects adjoining premises against serious detrimental uses by provisions for surface water drainage, sound and sight barriers and preservation of views, light and air.
- iv. The plan provides for convenience and safety of vehicular and pedestrian movement within the site, and for appropriate location of driveway openings in relation to traffic or to adjacent streets.
- v. The plan provides for adequate methods of disposal of refuse and other wastes.
- vi. The plan provides for suitable architectural design and a favorable relationship of structures and open space to the natural landscape, existing buildings and other community assets within the area.
- vii. The plan complies with all applicable state and local laws and has been approved by the Director of the Department of Public Works, and Hamilton Police and Fire Departments.

b. Planning Board approval of a special permit hereunder shall not substitute for compliance with applicable provisions of the Subdivision Regulations, nor oblige the Planning Board to approve any related subdivision plan, nor reduce any time periods for Board consideration under the law. However, in order to facilitate processing, the Planning Board shall, insofar as practical under existing law, adopt regulations establishing procedures for submission of a combined plan and application which would satisfy this section and the requirements of the Subdivision Regulations.

APPENDIX G

AMENDMENTS IN CONFORMITY WITH SENIOR HOUSING BY-LAW REVISION

AMENDMENT OF ELDER HOUSING SPECIAL DISTRICT, SECTION V.E., SENIOR HOUSING SPECIAL PERMIT AND OVERLAY DISTRICT

Amendments in Conformity:

1. Revise the following language from Section II., ESTABLISHMENT OF DISTRICTS, Section A:

The EH Overlay District shall be designated on the Zoning Map, and shall be established on a case by case basis by Town Meeting vote as set forth in M.G.L., Ch 40A. Sec. 5.

AND

Amend the line for EH to delete "Special" and replace it with "Overlay". The line will read:

EH Elder Housing **Overlay** District

2. Amend SECTION VII., DEFINITIONS, to reflect revisions shown in bold type:

ELDER HOUSING shall mean buildings ~~multi-family dwellings~~ which contain one ~~three~~ or more independent dwelling units consisting of a suite of rooms, its own bath and toilet facilities and its own kitchen facility. Each such building may also include central kitchen and dining facilities for providing meals to the residents thereof and their guests but not to the public and may also provide lounge rooms for the common use of residents and their guests. In one of such buildings, a unit may be included for occupancy by the manager of the development and his or her immediate family, one room of which may be used for an office, and, except for the unit so used and occupied by the manager, ~~no unit in the buildings of the Development shall be occupied by more than two (2) persons,~~ one occupant of each dwelling unit ~~whom~~ must be a person who is fifty-five ~~sixty~~ (55 ~~60~~) years of age or over. (formerly 14)

3. Amend Section VIII.C., PLANNING BOARD ACTING AS REVIEW AUTHORITY, to add in Line 4, after "...Open Space and Farmland Preservation Development;", the words "Section V.E., Senior Housing Special Permit;". The sentence will now read as follows: (revision shown in bold type)

The Planning Board shall act as the Special Permit Granting Authority (SPGA) for certain Special Permits as specified in this bylaw, as authorized under M.G.L., Ch. 40A, Sec. 1A and 9 and as the reviewing authority under the following sections of this bylaw: Section V.A.12.17, Open Space and Farmland Preservation Development; **Section V.E., Senior Housing Special Permit and Overlay District;** and Section VI.G.6., Inclusionary Housing.

APPENDIX H

REZONING OF LAND INTO SENIOR HOUSING OVERLAY DISTRICT

The undersigned, being the owner of land to be affected by the proposed zoning change or adoption and in excess often registered voters of the Town of Hamilton, hereby petition the Board of Selectmen that the following Article be placed on the Warrant for Hamilton Town Meeting:

ARTICLE: To see if the Town will vote to amend the Zoning Map of the Town of Hamilton as follows:

By placing the following parcel of land in the Elder Housing Overlay District:

The land in Hamilton, Essex County, Massachusetts, with the buildings thereon situated on the westerly side of Highland Street, and known as 350-354 Highland Street and containing 15.90 acres, more or less, and bounded and described as follows:

Beginning at the northwest corner of the parcel at a stone bound on the easterly sideline of Asbury Street and the centerline of a 20' right of way (formerly Cross Street, now discontinued);

Thence running North 59° 03' 20" East, 326.24 feet to a similar stone bound in the center of said 20' right of way;

Thence North 63° 10' 20" East, 440.49' to a stone bound in the center of said 20' right of way;

Thence North 67° 34' 20" East, 217.03 feet to another stone bound in the center of said 20' right of way, as shown on a plan by Raymond C. Allen, Civil Engineer, dated Aug. 29, 1932, and recorded in Essex South District Registry of Deeds, Salem, Mass., Plan Book 62, Plan 13;

Thence continuing on the last mentioned course, and the centerline of said 20' right of way a distance of 482.72 feet to the junction of said way with the westerly sideline of Highland Street;

Thence running South 13° 55' 20" West by the westerly sideline of Highland Street, 205.2 feet to an Essex County stone bound;

Thence South 14° 31' 30" West, 496 feet by the westerly sideline of Highland Street to a steel rod at the southeast corner of the parcel of the northeast corner of the "Hamilton Acres" Development as shown on a plan by Towers Engineering Co. of Lynn, Mass., dated May 1952, and recorded in Essex South District Registry of Deeds, filed as Plan Number 708;

Thence running Northwesterly by the remains of a stone wall and the "Hamilton Acres" Development a distance of 233.40 feet to a corner of the wall;

Thence running southwesterly by the remains of a stone wall and the Hamilton Acres" Development a distance 996.10 feet to stone bound on the easterly sideline of Asbury Street;

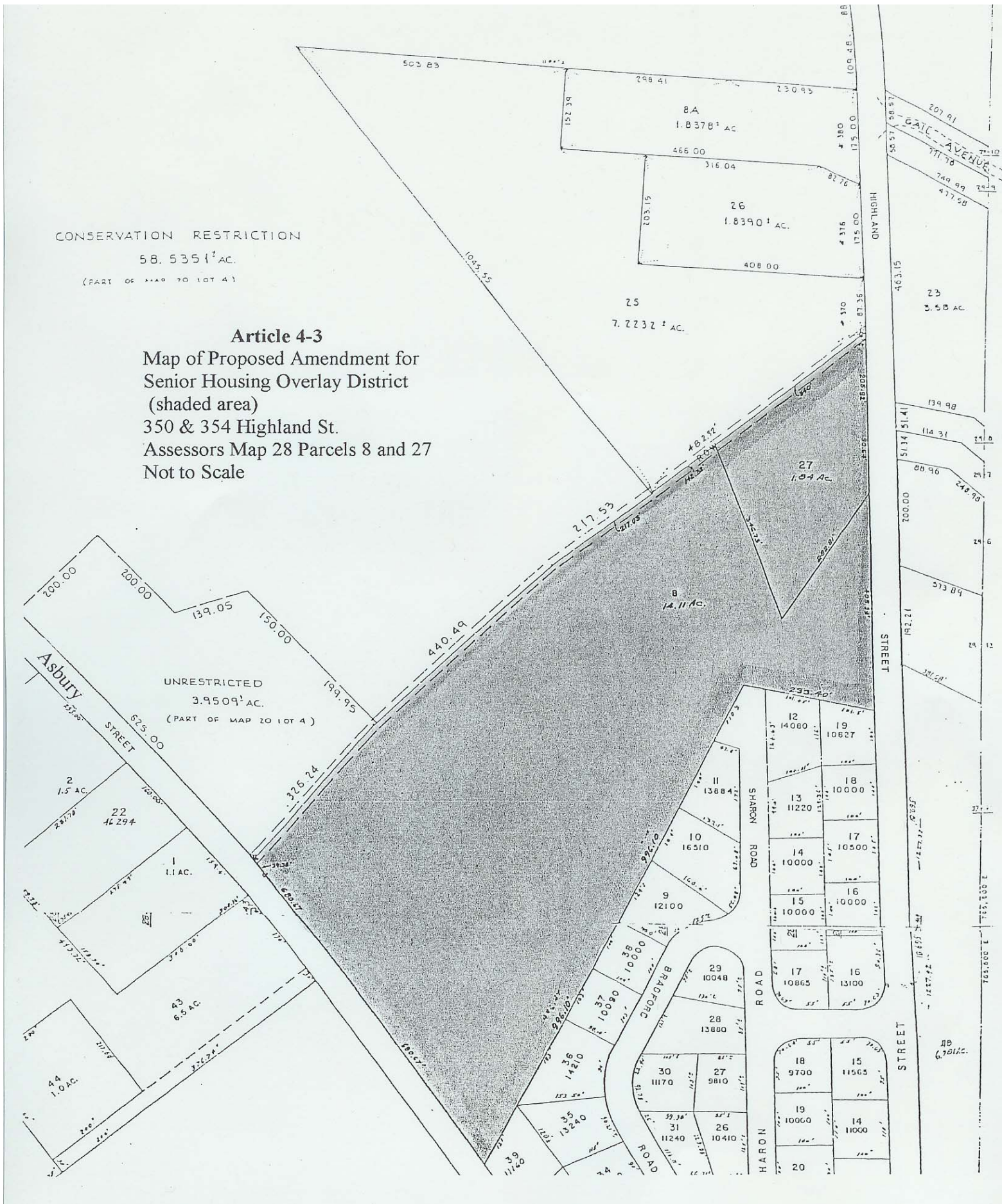
Thence running northerly by the easterly sideline of Asbury Street, 680.67 feet to an Essex County Stone Bound; and

Thence North 28° 33' 40" West by the easterly sideline of Asbury Street a distance of 34.38 feet to a stone bound and the point of beginning.

Being the same premises shown as Lots 1 and 2 on plan entitled, "Plan of Land in Hamilton, Mass., Scale: 1" = 50', December 10, 1996, Hayes Engineering, Inc., Civil Engineers & Land Surveyors, Owner: Hamilton Riding Club, Inc.", recorded in the Essex South District Registry of Deeds, as Instrument No. 841 of August 7, 1997, recorded at Plan Book 318, as plan 90.

Being also shown as Parcels 8 and 27 on Hamilton Assessors' Plat 28.

APPENDIX H



APPENDIX I

ACCESSORY APARTMENT - ZONING BY-LAW

AMENDMENT TO SECTION V.A.11. (e) APARTMENT OPTIONS

Use Regulations – add to V.A.11 (e), Apartment Options, a new Section 4.

4. Accessory Apartment

1. Purposes. The purposes of the Accessory Apartment Bylaw are to provide for a variety of housing choices in Hamilton, and to encourage a more efficient use of existing buildings without substantially altering the appearance and character of residential neighborhoods or the Town.
2. Procedures. Application for a special permit may be made to the Board of Appeals under M.G.L. c.40A Section 9 and Section IX.D of this Bylaw. The Board of Appeals may grant a special permit for an accessory apartment provided the following conditions are met.
 - a. A plot plan and scaled architectural drawings of the existing dwelling unit and proposed addition (if any) shall be submitted, showing location of the building on the lot, location of septic system, and parking.
 - b. The accessory apartment shall be located within a single-family dwelling or in an accessory structure on the same lot, such as an attached garage or a detached garage or barn, and shall clearly be a subordinate part of the building.
 - c. The single-family dwelling on the lot is at least ten years old at the time of the accessory apartment special permit application, and no additions or alterations that would have created additional living space were constructed in the single-family dwelling or the accessory structure, as applicable, within three years of the date of application for special permit hereunder.
 - d. There is no minimum lot requirement.
 - e. The accessory apartment shall not exceed 900 square feet of gross floor area.
 - f. The applicant shall be an owner-occupant of the premises, and shall remain an occupant of either the principal single-family dwelling or the accessory apartment.
 - g. Not more than one accessory apartment shall be permitted on a lot.
 - h. The maximum number of bedrooms shall be one.
 - i. To the maximum extent practical, the accessory apartment shall be designed so that the exterior appearance of the building remains unchanged. Addition or alteration shall not exceed 15% of the Gross Floor Area existing in the single-family dwelling or accessory structure, as applicable, at the time of the application. Unless otherwise required by the Massachusetts State Building Code, any new exterior stairs needed to provide primary or secondary means of egress for the accessory dwelling shall be located on the side or rear of the building, and shall be enclosed.

- j. There shall be at least one additional off-street parking space to serve the accessory apartment, with access to the driveway serving the single-family dwelling.
- k. The septic system serving the accessory dwelling shall meet current Title V regulations and regulations of the Hamilton Board of Health.
- l. The apartment shall not be held in, or transferred into, separate ownership from the principal dwelling under a condominium form of ownership, or otherwise.
- m. The Board of Appeals shall not issue more than ten (10) accessory apartment special permits under this Section in any 12-month period.

3. Other Provisions

- a. There is no minimum lot area requirement.
- b. No construction shall commence without issuance of a building permit by the Building Inspector, and there shall be no use or occupancy of the accessory apartment until the Building Inspector has issued a certificate of occupancy.

APPENDIX J

AMENDMENTS TO SITE PLAN REVIEW, SECTION VI.H.

The following amendments are proposed:

In Section VI.H.3.a. "...shall file **13** copies", is revised to read "...shall file **21** copies",

in line 6 after "Board of Appeals", add "**eight copies to the Planning Board**", and in line 7 after "Building Inspector" delete "Planning Board", and after "Building Inspector" add "**Director of Department of Public Works**".

Delete "Handicap Coordination Committee" and replace it with "**Office on Disability**".

Add a sentence at the end of the paragraph which reads: **An electronic copy of the application, including plans and drawings, shall also be submitted at the time of application, unless waived by the Zoning Board of Appeals.**

The text would read as follows: (revisions in bold)

3.a.1. Except for those proposals eligible for Abbreviated Site Plan Review (2.b above), the applicant shall file **21** copies of all Site Plan Review materials as specified below, accompanied by a fee of \$75 plus \$50 for each 1000 square feet of new floor area created. The application shall be submitted to the Town Clerk. The application will not be considered legally submitted, for purposes of starting the review "clock", until it is complete and all copies are submitted. The Town Clerk shall thereafter forward five copies to the Board of Appeals, **eight copies to the Planning Board**, and one copy each to the Building Inspector, **Department of Public Works**, Bd. of Selectmen. Bd. of Health, Conservation Commission, Police/Fire Dept., and **Office on Disability** for their comments, retaining one copy for the Town Clerk file. **An electronic copy of the application, including plans and drawings, shall also be submitted at the time of application, unless waived by the Zoning Board of Appeals.**

APPENDIX K

TOWN LAND, PAPER ROADS, RIGHTS OF WAY AND EASEMENTS

LAND

<u>MAP/PARCEL</u>	<u>ROAD</u>
47/191	Hatfield Dr.
54/6	Lake Dr.
54/57	Lake Dr.
59/51	Forest St.
66/25	Forest St.
66/71	Birch Rd.
66/92,93,94,95	Lake Shore Dr.
66/144	Forest St.
72/6	Chebacco Rd.

PAPER ROADS

<u>MAP</u>	<u>ROAD</u>
46	Spring Ave. (from parcel #45 to #48)
46	Everett Ave. (entire length)
46	Harris Ave. (Gifford Ave. to termination)
46	Adam's St. (any remaining sections)
54	Unnamed road between parcels #4 and #5
54	Hemlock Dr. (entire length)
54	Idlewood Ave (between Perkins Rd. & Lake Dr.)
55	Bishop St. (entire length)
57	Margaret Rd. (between parcels #88 & #69)
66	Beech St . (triangular piece next to parcel #130)
66	Forest St. (end of road, between parcels #125 & #126)
66	Cullivan Ln. (entire length)
66	Rapp Rd. (entire length)

RIGHTS OF WAY (R.O.W.) & EASEMENTS

<u>MAP</u>	<u>ROAD</u>
46	R.O.W. Between Highland St. & Gibney Ave.
56	Drain Easement between parcels #41 & #42
60	R.O.W. end of Norris Ave. (parcel #139)

APPENDIX L

MUTUAL AID FOR HAZARDOUS MATERIALS

Mutual Aid Agreement among municipalities in the Merrimack Valley Regional Local Emergency Planning Committee.

This Mutual Aid Agreement ("Agreement") is entered into by and between the public health agencies of the following cities and towns: Haverhill, Andover, Lawrence, Groveland, Ipswich, North Andover, Methuen, Hamilton and Middleton.

Section 1: Purpose

The purpose of this Agreement is to provide for mutual aid and assistance between the municipalities entering into the Agreement when the resources normally available to a municipality are not sufficient to cope with a situation which requires a response to a hazardous materials incident. The health and well being of a community will best be protected through the concerted efforts of multiple agencies providing assistance to one another. The promotion and coordination of this assistance through this Agreement is desirable for the effective and efficient provision of mutual aid and assistance.

This Agreement is in no way intended to substitute for the ordinary activities of any city or town. The parties intend that designees from the Sending Agency will not operate as the sole personnel of the Receiving Agency.

Section 2: Authority

Pursuant to M.G.L. Chapter 40, Section 4A, mutual aid agreements may be made among municipalities or municipal agencies, with the authorization of the City Council and Mayor in a city, and of Town Meeting in a town.

Section 3: Definitions

Authorized Representative means an official of a signatory entity who is authorized to request, offer, or otherwise provide assistance under this Agreement, and is authorized by law to execute a contract in the name of a governmental unit. A member/designee of the municipality, if so authorized shall be the authorized representative. If a member/designee of the municipality is not authorized, the authorized representative shall be the chief executive officer or other officer so authorized; and this officer shall work jointly with a member/designee of the municipality.

Mutual Aid means aid to another municipality in the form of personnel, equipment, facilities, services, supplies, or other resources appropriate to police, fire, emergency management, EMS, hospital, health, public works, and school programs.

Receiving Agency means the municipality requesting mutual aid from another municipality.

Regional LEPC means any municipality as a member of the Merrimack Valley Regional LEPC.

Sending Agency means the municipality that provides mutual aid to another municipality.

Section 4: Other Agreements

This Agreement recognizes and does not supersede present and future mutual aid agreements or inter municipal agreements among the signatories of this Agreement.

This Agreement does not limit any party jurisdiction's ability to enter into mutual aid agreements in the future with neighboring municipalities.

Section 5: Requests for Assistance

1. The municipality of each party jurisdiction shall designate an authorized representative in accordance with Section 3. The authorized representative of a Receiving Agency may request the assistance of another party jurisdiction by contacting the authorized representative of that jurisdiction. The authorized representative of a Sending Agency may authorize the sending of mutual aid.

2. The provisions of this Agreement shall apply only to requests for assistance made by and to the authorized representative.

A. Requests may be verbal or in writing.

B. If verbal, the request shall be confirmed in writing at the earliest possible date, but no later than 10 calendar days following the verbal request.

C. Written requests shall provide the following information:

(1) A description of the function for which assistance is needed;

(2) The amount and type of personnel, equipment, materials, services, supplies, and/or other resources needed, and a reasonable estimate of the length of time they will be needed; and

(3) The specific place and time for staging of the Sending Agency's response and a point of contact at that location.

D. The parties recognize that especially during an emergency, the requirements for protection of the public health and safety may require work, services, or supplies beyond that contained either in an oral or written request (confirmation). Nothing in this Agreement should be construed to limit the ability of either agency or its personnel to respond in any manner necessary for the preservation of the public health and safety. To the extent such services or supplies are extended, the provisions of this Agreement shall apply.

Section 6: Limitations

1. The provision of mutual aid is voluntary. Neither the Sending nor Receiving Agency shall be required to deplete its own resources.

2. The extent of assistance to be furnished under this Agreement shall be determined solely by the Sending Agency, and the assistance furnished may be recalled at the sole discretion of the Sending Agency; provided however, that the Receiving Agency shall determine the scope of services to be delivered by the Sending Agency. Unless otherwise specified by the Receiving Agency in its request for assistance or otherwise, persons from the Sending Agency shall have the same legal enforcement authority in the receiving community as other persons serving in similar capacities in the Receiving Agency.

Section 7: Supervision and Control

1. Personnel sent to assist another community under this Agreement will continue under the command and control of their regular supervisors, but they will come under the operational control of the Receiving Agency. The Receiving Agency may use an incident command system (ICS) or unified command system.
2. Employees shall remain employees of their own agencies at all times. Each agency, sending or receiving, shall be responsible for its own employees' wages, benefits, and similar obligations.

Section 8: Powers and Rights

Each Receiving Agency shall afford to the personnel of any Sending Agency operating within the Receiving Agency's jurisdiction the same powers and rights as are afforded to like personnel of the Receiving Agency.

Section 9: Liability

1. Each party shall be liable for the acts and omissions of its own employees and not for the employees of any other agency in the performance of this Agreement to the extent provided by the Massachusetts Tort Claims Act, M.G.L. c. 258. Each party agrees to indemnify and hold harmless the other parties to this Agreement from liability resulting from the acts and omissions of its own employees, including travel, in the performance of this Agreement to the extent the indemnifier would otherwise be liable under a direct claim pursuant to M. G.L. c. 258.
2. By entering into this Agreement, none of the parties have waived any governmental immunity or limitation of damages which may be extended to them by operation of law.
3. This Agreement is by and between the municipalities which have executed it. Each states that it is intended for their mutual benefit alone and is not intended to confer any express or implied benefits on any other person. This Agreement is not intended to confer third party beneficiary status on any person.

Section 10: Workers Compensation

If applicable, each party jurisdiction shall provide for the payment of workers compensation and death benefits to the personnel of its own jurisdiction.

Section 11: Reimbursement

1. Under this Agreement, there is no expectation of automatic or contractual reimbursement for the provision of any mutual aid. However, the parties may develop compensation agreements separately or within the context of this Agreement.
2. In the event of an emergency requiring state or federal assistance, Sending and Receiving Agencies may apply for any type of state or federal assistance.
3. In any fiscal year in which a Sending Agency provides service to a Receiving Agency under this Agreement, both agencies shall keep records appropriate to record the services performed, costs incurred, and reimbursements and contributions received. Such records shall be available for, and shall be subject to, audit as is otherwise required by law for municipal financial records. Such records shall also be summarized in a financial statement that will be issued to the Receiving Agency, and to any other participant in the Agreement upon request.

Section 12: Implementation

1. This Agreement shall be binding and in effect after it is signed in accordance with the local charter or bylaws, and upon its approval by the legislative body, of any two municipalities.
2. Additional parties may join this Agreement upon acceptance and execution of it.

Section 13: Term of Agreement

This Agreement is to remain in effect for twenty-five years from the date of execution, at which time it may be extended in accordance with Massachusetts law. Any party may withdraw from this Agreement at any time by sending fourteen (14) days' prior written notice to all other parties. This Agreement shall continue to be in effect among the remaining parties.

Section 14: Severability

Should any portion of this Agreement be judged to be invalid by any court of competent jurisdiction, such judgment shall not impair or invalidate the remainder of this Agreement, and for this purpose the provisions of this Agreement are declared severable.

[City|Town] of

By:
[Title and Agency]

Date:

Approved as to form:

Date:

[Name] City Town Counsel

Approved by [Appropriate Executive Officer]:

Date:

[Recommend to add as exhibits, documents reflecting the votes or authorizations for each municipality to join the agreement]

APPENDIX M

MUNICIPAL FINANCE TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided:

PROPOSITION 2 ½: Proposition 2 ½ was enacted in 1980. This law places constraints on the property tax levy raised by cities and towns. The property tax levy is the revenue a community can raise through real and personal property taxes and is the largest source of revenue for many Massachusetts municipalities. Proposition 2 ½ established two types of constraints or limits: the levy limit (the maximum amount of property taxes that a community can raise in a given year) and the levy ceiling (a constraint on the communities levy limit; equal to 2.5% of the full and fair cash value of all taxable real and personal property in the community as certified by the Commissioner of Revenue.)

OVERRIDE: An override is a vote by a community at an election to permanently increase the levy limit. The override question on the election ballot must state a purpose for the override and the dollar amount. A majority vote of a community's selectmen or town allows an override question to be placed on the ballot. Overrides require a majority vote of approval by the electorate.

CAPITAL EXCLUSION: If the project is being funded by an appropriation, voter approval of a capital expenditure exclusion question permits the community to raise the amount of the project costs up to the amount stated in the question. This additional taxing authority is available only for the one fiscal year specified in the question. G.L. ch. 59 §21C (1 ½)

DEBT EXCLUSION: A debt exclusion is a vote by a community at an election to increase the levy limit for the purpose of paying debt service costs. The levy limit is increased only for the length of the debt obligation only and, as with an override vote, may increase the levy limit no higher than the levy ceiling. Unlike an override, a debt exclusion does not become part of the base on which the levy limit is calculated for future years.

NEW GROWTH: New growth is the taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying all increases in value, which are not the result of revaluation by the tax rate of the previous fiscal year. Assessors must submit documentation of new growth to the Department of Revenue annually before setting the tax rate.

LOCAL RECEIPTS: Local receipts are locally generated revenues, other than real and personal property taxes and enterprise fund revenues. Examples include motor vehicle excise, investment income, fines, fees, rentals, and other charges for services. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

CHERRY SHEET: An official notification from the State (originally printed on cherry-colored paper), which itemizes State Aid due to communities, as well as State and County charges assessed to communities. The resulting net receipt of funds is used by the Town to offset the "Amount to be Raised". The Cherry Sheet is usually received from the State in the fall and is necessary before the Board of Assessors can set the tax rate.

OVERLAY: Allowance for Abatements and Exemptions - An account established annually to fund anticipated property tax abatements, exemptions, and uncollected taxes in that year. This amount is provided by the Board of Assessors and is enumerated on the tax recapitulation sheet.

FREE CASH: Free cash is a community's unrestricted available funds that may be used as a funding source for appropriations. Free Cash is generated when actual revenue collections exceed budgeted estimates and when actual expenditures are less than budgeted appropriations, or a combination of both.

RESERVE FUND: An amount set aside annually within the budget of a Town, not to exceed 5% of the tax levy for the preceding year. Transfers from this fund are within the exclusive control of the Finance and Advisory Committee and are for "extraordinary and unforeseen expenditures."

STABILIZATION FUND: A fund designed to accumulate funds for capital and other future spending purposes. A community may appropriate in any year an amount not exceeding 10% of the tax levy of the preceding year for the purpose of funding the Stabilization Fund. Amounts from this fund may be appropriated by a two-thirds vote, at a Town Meeting, for any lawful purpose.

LEVEL SERVICE BUDGET: The estimated costs required to deliver the same services year over year, including all contractual increases and economic factors that affect these level services. It is a useful tool for understanding how economics factors affect the planning process even before changes to services are considered.

REVOLVING FUND: A Fund within a municipal accounting system used for revenues from a specific service. Revenues in a revolving fund can be used to support the associated service without appropriation. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund.

ENTERPRISE FUND: An accounting mechanism that allows a community to demonstrate to the public that portion of total costs for a service recovered through user charges and that portion subsidized by the tax levy, if any. Enterprise accounting also enables communities to reserve the "surplus" or retained earnings generated by the enterprise rather than closing it out to the general fund at year-end.